United Counties of Prescott and Russell



Application for Official Plan Amendment/ Secondary Plan Amendment

Instructions:

Please review the United Counties of Prescott and Russell Official Plan prior to completing and submitting this application form.

In this form, the term "affected land" means the land that is the subject of this application.

Completeness of the Application:

The mandatory information must be provided with the appropriate fee and draft plan. Depending on the complexity of your proposal, the United Counties of Prescott and Russell recommends that you consult a planning consultant before submitting your application. If the mandatory information, including the draft plan and fee are not provided, the United Counties of Prescott and Russell will return the application or refuse to further consider the application.

Submission of the Application:

The United Counties of Prescott and Russell require:

- 1 copy of the completed application form:
- 3 copies of a plan of the affected land and PDF format copies (additional copies may be required prior to final approval);
- 2 copies of the plan on 8½" X 11" paper;
- The applicable fee as indicated on the attached Schedule A; and
- Any related documentation in support of the proposal in PDF format.

For Help

If you require additional information, please consult the:

United Counties of Prescott and Russell Planning and Forestry Department P.O. Box 304 59 Court Street L'Orignal, Ontario K0B 1K0

Tel: (613) 675-4661 Tel: 1-800-667-6307

Email: planning@prescott-russell.on.ca



United Counties of Prescott and Russell

Application for Official Plan Amendment/ Secondary Plan Amendment

Name of Owner :	Name of Agent (if the applicant is an agent authorised by the owner):			
Address:	Address	:		
Telephone :	Telepho	ne :		
Email :	Email :			
1. AMENDMENT REQUEST				
Date of request to initiate proposed amendment:				
Name of the Official Plan/Secondary Plan proposed to be amended:				
2. LEGAL DESCRIPTION of subject land (such as the municipality, concession and lot numbers, reference plan and part numbers and name of street and number)				
3. AREA OF LAND				
State the approximate area of the land covered by the proposed amendment				
4. POLICY – EXISTING-The proposed amendment	☐ changes	☐ replaces	☐ deletes	a policy in the Official Plan / Secondary Plan.
Name/description of affected policy:				

5.	POLICY – ADDITION – The proposed am if applicable:	nendmen	t adds the follov	ving policy to the Official Plan / Secondary Plan
				(Add additional sheet if further space required.
6.	PURPOSE – If the proposed amendment ch proposed Official Plan / Secondary Plan amend		eplaces, deletes	s or adds a policy, state the purpose of the
7.	CURRENT DESIGNATION – State curre	ent desigr	nation of the sul	pject land in the Official Plan/Secondary Plan.
Th	e proposed amendment applies to Schedule:	□ A		
		□ B		
		□ C □ D		
	EFFECT OF PROPOSED AMENDMEN			
Th	e proposed amendment	es	☐ replaces	a designation in the Official Plan / Secondary Plan
Na	me the designation affected:			
9.	LAND USE — State the land uses that would	d be auth	orised by the pr	oposed amendment:
10	.OTHER APPLICATIONS — State whethe the subject of an application made by the application by-law amendment, a minor variance, a	cant for a	approval of an C	Official Plan / Secondary Plan amendment, a
a)	Type of application			
	Application file #			
	Lands affected:			
	Purpose of application:			
	Ctatus of applications			
	Effect of application on proposed amendment:			

b)	Type of application:	
	Application file #	Approval authority:
	Land affected:	
	Purpose of application:	
	Status of application:	
		posed amendment:
11		MENDMENT — State the text of the proposed amendment if a policy in the Official Plan hanged, replaced or deleted, or if a policy is being added in the Official Plan / Secondary
		(Add additional sheet if further space required)
12		MENT - Where the proposed amendment changes or replaces a schedule in the Official tach the proposed schedule amendment and the text that accompanies the schedule.
	,	· ·

13.	DECLARATION OF APPLICANT - This must be of Plan/Secondary Plan amendment.	ompleted by the Applicant for the proposed Official
I/WE	of the	(City,Town, Township,etc.) of
		(District, Regional Municipality, County, etc.) Of
	solemnly declare	hat all the statements contained in the application for
Officia	al Plan / Secondary Plan Amendment and all the supportin	g documents are true, and I make this solemn declaration
consc	cientiously believing it to be true and complete, and knowin	g that it is of the same force and effect as if make under
oath,	by virtue of the Canada Evidence Act.	
DECL	_ARED before me at the	
of _		Signature of applicant
	of	3 11
this _	day of 20	
	Signature of commissioner, etc.	
	,	
14.	Acknowledgement	
Cour third Cour defer	the filing of this application, the applicant is a ncil of the United Counties of Prescott and Rus party (a party other than the applicant), all conties of Prescott and Russell for legal counting Council's decision before the Ontario Mupaid for by the applicant.	sell regarding this application is appealed by a osts incurred by the Corporation of the United sel and/or professional consulting services in
Date	ed at the in the 0 day of	County of
This	day of	, 20
		Applicant

\$3,000

Deposits

Planning Appeal Tribunal.

I/WE	<u> </u>	of the	(City, Town, Township, etc.)	of
			(District, Regional Municipality, County, etc.)	
			(na	
is au	thorised to submit an application	on for an Official Plan amendment/	Secondary Plan amendment, and that to my	
knov	vledge, all of the statements co	ntained in the application for Offici	al Plan Amendment/Secondary Plan amendment	[
and	all the supporting documents a	re true, and I make this solemn de	claration conscientiously believing it to be true ar	ıd
com	plete, and knowing that it is of	he same force and effect as it mad	de under oath, by virtue of the Canada Evidence	Act
DEC	CLARED before me at the			
of				
in th	e of		Signature of applicant	
	day of			
	Signature of commis	sioner, etc.		
	SCHEDULE	A – EXCERPT OF TARIFF	OF FEE BY-LAW 2022-09	
Des	scription			
5.	5. United Counties of Prescott and Russell Official Plan Amendment		Amendment \$3,900	
6.	6. United Counties of Prescott and Russell Secondary Plan Amendment		lan Amendment \$3,900	
7.	Tribunal appeal file and	preparing for and giving evidicating a resolution for files	g a Local Planning Appeal dence at the Local Planning supporting the Applicant's	

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A deposit is required for all Planning Act application with the exception of Consent application. The deposit will be refunded if no appeal is filed with the Local